JOB DESCRIPTION
Specialty Registrar in Oral Surgery

Job Title: Specialty Registrar (StR) in Oral Surgery

Terms & Conditions: Terms & Conditions for this post are available at:
Terms and Conditions of Service NHS Medical and Dental Staff 2002

Salary: The salary scale is available at:
Medical and Dental Pay Circular M&D(W)1/2018

Relocation: Cwm Taf UHB has a local policy for relocation expenses. You are advised to check eligibility and confirm any entitlement with Cwm Taf UHB before incurring any expenditure.

Hours of Work: 40

Team: Oral Surgery

Work Bases: Prince Charles Hospital Merthyr Tydfil
Royal Glamorgan Hospital Llantrisant
The War Memorial Hospital Brecon.

Duration: 3 years

Training Programme Director: Mr Keith Smart – Consultant in Oral Surgery

Educational Supervisor: Professor Nick Moran – Consultant in Oral Surgery

The programme is approved by the Postgraduate Dental Dean for Wales and supported by the SAC in Oral Surgery.
Entry Criteria

The minimum requirements for appointment and other qualities considered desirable are detailed in the attached person specification.

Training Programme

The Training Programme will be for a minimum of three years full time or equivalent pro rata duration. Each Trainee has an Annual Review of Competence Progression (ARCP) to confirm satisfactory progress through the training scheme.

The Training Programme is approved by the Postgraduate Dental Dean, HEIW with advice sought from the Specialist Advisory Committee in Oral Surgery. The programme will be managed by the HEIW appointed Training Programme Director (TPD) who will be responsible for ensuring programme delivery and that the GDC approved specialty curriculum enables trainees to gain relevant competencies, knowledge, skills and attitudes and experience to achieve the Certificate of Completion of Specialty Training (CCST), subject to satisfactory progress.

Oral Surgery Training

Cwm Taf UHB Prince Charles Hospital Merthyr Tydfil CF47 9DT

Oral and Maxillofacial services in Cwm Taf are provided at by a team of two Oral Surgery Consultants (1 Professor) and three Maxillofacial Consultants. Outpatient and Inpatient surgical lists, including LA, LA/Sedation, GA day case, GA in-patient lists are routinely undertaken at the three sites.

The unit has access to surgical high dependency and ICU facilities. Other support facilities include CT, MRI, Medical Illustration, Phantom Head skills suite and a Maxillofacial Laboratory.

Specialist Registrars will have office space with internet access and all staff have access to Libraries on site and the NHS Wales e-Library for Health.

Oral Surgery training will be delivered over a three-year full time programme. This should, on successful completion, lead to:

- Membership of a Royal College (e.g. M Oral Surgery) and a CCST
- Entry onto the specialist list in Oral Surgery
- Eligibility to practice as a specialist

This programme is based on continuing educational training and direct supervision in all areas of the Oral Surgery Curriculum. There will be no on-call commitment with this post. This post will be suitable for anyone wishing to pursue a career in Oral Surgery.

- Inpatient management
  - Exposure to inpatient management will be provided by way of ward rounds and multi-disciplinary meetings which the trainee will be expected to attend
- Emergency work
Exposure to trauma management will be provided via Consultant out-patient clinics and GA operating sessions.

- A well-focused general medical and surgical training
  - Trainee will be involved with the specialist educational programme organised within the Oral and Maxillofacial Department.
  - Trainee Journal clubs.

- Clinical Governance
  - Trainee will be expected to engage with monthly Clinical Audit and Governance meetings.

- Audit, research, critical appraisal
  - Trainee will be expected to be involved with developing the weekly departmental teaching program and undertake audit projects. Trainee will be expected to present a Clinical Paper at the Annual BDA Welsh Hospitals Dental Specialties Meeting.

Log Book, Appraisal and Assessment and Annual Planning

As part of this training programme, the Trainee will be expected to keep a logbook of activity. The Trainee will register with the on-line portfolio, the Intercollegiate Surgical Curriculum Programme (ISCP). Progress will be formally assessed at the ARCP as per the Dental Gold Guide: Dental Gold Guide 2018, Fifth Edition, and through regular appraisal with their educational supervisor.

Study Leave

The appointee will be expected to attend and participate in postgraduate courses, national and international meetings as appropriate to their stage of training.

Administration

Trainees will undertake administrative duties associated with the care of patients and the functioning of the Oral Surgery service. Shared office accommodation with other dental trainees and staff will be provided.

Additional Responsibilities

The successful applicant may be required to undertake such additional duties as may be required under the Terms and Conditions of Service of Hospital Medical and Dental Staff.

Conditions of Service

- a) The posts are covered by the Terms and Conditions of Service for Hospital Medical and Dental Staff (England and Wales) and the General Whitley Council Terms and Conditions of Service as amended in negotiation with the UHB Medical and Dental Staff Negotiating Committee.

- b) The posts are nominally full time but requests for less than full time training (LTFT) would be considered. Trainees will be advised of the working pattern for these posts prior to taking up appointment.
c) Applications for annual leave must be submitted in writing at least six weeks before leave is taken. It must also be requested having first taken into account your colleagues’ leave so as to enable adequate clinical cover to be maintained.

d) At no time should the Trainee work at a level exceeding their competence. All clinical staff therefore have a responsibility to inform those supervising their duties if they have any concerns regarding this or if they feel that they are not competent to perform a particular duty.

Conditions of Appointment

a) The completion of a satisfactory health declaration questionnaire and screening is a condition of the appointment. The post holder must comply with the UK Health Department guidance on "Protecting Health Care Workers and Patients from Hepatitis B" (PSM(93)12), as implemented by the Trust.

b) Because of the nature of the work of this post it is exempt from the provision of Section 4 (2) of the Rehabilitation of the Offenders Act 1974 (Exemption Order 1975). Applicants are therefore not entitled to withhold information about convictions of the Act. In the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action. Any information given will be completely confidential and will be, considered only in relation to an application to which the order applies.

c) The Trainee must hold current registration with the GDC throughout the duration of this contract.

d) The Trainee is normally covered by the NHS Hospital and Community Health Services indemnity against claims of medical negligence. However, in certain circumstances (e.g. in service for which you receive a separate fee or in an emergency situation outside of work) you may not be covered by the indemnity. The Health Departments, therefore, strongly advise that you maintain membership of your medical defence organisation.

Arrangements for Visiting the Unit

Visits to the departments will be encouraged only after short listing. Shortlisted applicants are encouraged to visit participating hospitals by contacting:

Mr Keith Smart Consultant Oral Surgeon keith.smart@wales.nhs.uk
Professor Nick Moran Consultant Oral Surgeon nick.moran@wales.nhs.uk

Or Ms Fran Yuen-Lee Frances.Yuen-Lee@wales.nhs.uk within HEIW.

Shortlisted candidates are discouraged from communicating with members of the Appointments Committee.

Further information regarding this training programme can be obtained from Mr Keith Smart, Programme Director, in Prince Charles Hospital, Merthyr: keith.smart@wales.nhs.uk

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